Your ref

Our ref

Date

. .

. .

Dear Sirs

**Legal Estate Owner(s):**

**Lease: A lease dated [ ] of the Property known as [ ] made between you and the Legal Estate Owner**

**Security Agent: [ (insert Security Agent) ] as security agent for [(insert bank)] and [(insert bank)] (the “Secured Parties”) of [insert address]**

We act for the Security Agent and give notice that the Legal Estate Owner(s) has charged the Lease to the Security Agent.

Please note that:-

* if you issue any proceedings for possession of the Property or to forfeit the lease notice should be served on the Security Agent.
* the Legal Estate Owner(s) cannot agree with you any amendment to the Lease or surrender the Lease, without the Security Agent’s written consent.

Please acknowledge receipt of this notice by countersigning the attached duplicate and returning it to us at the above address. Any future correspondence should be directed to the Security Agent’s address above.

Yours faithfully

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Yours faithfully

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We acknowledge receipt of the above notice and confirm we have not received any other notice of assignment or charge or any claim to the Lease.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Lessor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date